



Employment Opportunity Director of Human Resources

Are you looking to be a part of a growing company that is offering an exciting career path and a purpose-driven culture that is focused on creating positive impacts in Nova Scotia communities? Then EASTCUT Wood Building Solutions is looking for you!

Why choose EASTCUT to build your career?

1. Make an Impact in Local Communities with Projects That Build Communities

We are the innovators and manufacturers of prefabricated Modular homes. We rely on the in-depth expertise of our people combined with leading edge technologies to produce products that add value to the construction of residential buildings. These buildings are home to real families throughout our communities and we are passionate about making their construction faster and more efficient using our products.

2. Become Part of a Rewarding and Inclusive Work Environment

At EASTCUT Modular, we are proud of the products we create and understand this inspiration is key to our success. We are committed to a philosophy of “production pride” in everything we do. “Production pride” means all things we undertake are directed towards the safe building of quality products focusing on affordability, low carbon building solutions, with a net zero approach, you can take pride in reducing environmental impacts while keeping the integrity of a solid build. As employees, we are empowered to act, ask questions, and raise concerns when it comes to delivering on our promise to quality.

EASTCUT Wood Building Solutions – Leading Community Building

Opportunity: Director of Human Resources

The Director of Human Resources plays vital role in Operations of the Trenton Woodworks plants, reporting to the CEO. In this position, you can expect to play a key role in the daily processes and procedures as well as building excellent relationships with team members, while supporting a diverse and inclusive working environment.

Responsibilities

- Build HR strategies that support a positive and advanced culture at Trenton Woodworks sites.
- Responsible for the implementation of all initiatives specific to HR and ensuring adhesion and measurement of these programs.
- Providing Human Resources support to all operating divisions, working with empathy and confidentiality.
- Manage recruitment and selection process, ensuring diversity, equity and inclusion policies are met.
- Responsible for implementing effective and complete onboarding processes for all positions, ensuring Team Leaders are correctly and fully adhering to these processes.
- Building and maintaining positive working relationships with other HR team members and other staff.
- Maintaining a comprehensive and competitive compensation and benefits policy.



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- Ensure HR policies that are compliant with labour laws.
- Oversee employee relations to cultivate a positive and respectful workplace culture.
- Contribute to the Occupational Health and Safety group.
- Assist with employee retention efforts.
- Collaborate with General Manager on all remunerations, commissions, rewards and other employee benefits.
- Complete reports to ensure compliance, re: funding applications, apprenticeship agreements, government surveys and other as required.
- Liaison with other Macklin HR personnel.

Requirements

- Bachelor's degree in human resources/ Designation in Chartered Professional in Human Resources.
- 5+ years of Human Resources Management, preferably in a Construction or Manufacturing
- Strong knowledge of labour and employment laws
- Strong communication and leadership skills

Salary

Salary dependent on experience. Medical and dental benefits, RRSP matching, paid volunteer time, vacation time, paid time off and other benefits.

*Position is flexible working hours, however in person hours include Monday, Wednesday and Friday.

All applications are strictly confidential.

If you are interested in this rewarding career opportunity with us, please send your resume in confidence, to careers@eastcut.ca. We thank all applicants for their interest, however only those selected for an interview will be contacted.